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DD/S 56-4280
DEC 15 1956

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT : Coordination and Issuance of Regulatory Material

REFERENCE : Memo dtd 13 Oct 56 to DD/S, DD/I, DD/P, and IG,
Subj: "Inspector General Survey of Agency Regulations"

1. This memorandum is for information only.

2. Paragraph 3 of reference requested that the Deputy Director (Support), in collaboration with the Deputy Director (Plans) and the Deputy Director (Intelligence), review the problem of the amount of time spent in the coordination and issuance of regulations and institute proper corrective measures as soon as practicable. A progress report was to be submitted by 15 December 1956 and a follow up report on the effectiveness of such by 15 March 1957.

3. During the past several months a concerted effort has been made toward improvement of the Agency regulatory system, with emphasis placed upon the amount of time spent in coordination. We feel that our efforts have been quite successful and, as of the present, we are rather optimistic about the future. The reasons for this optimistic outlook are covered in the following paragraphs:

a. DD/S Action

On 30 June of this year we put into effect a new procedural system for the preparation, review, and coordination of regulations. A copy of this memorandum announcing the new procedure is attached. In brief, this procedure works as follows:

(1) All proposed regulations are now initially approved by the Office Head or Staff Chief and forwarded directly to the Assistant Deputy Director (Support) for preliminary review. This is designed primarily to insure that the proposed regulation is, in fact, necessary. If determination is made that the proposed regulation is needed, the extent of coordination to be conducted is next decided, with coordination limited to only those elements within the Support Services who have a legitimate concern. Following this, the regulation is prepared for

44

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formal coordination with the DD/P, DD/I, and the IG. This procedure has proved to be most successful in that it has not only speeded up coordination but also has headed off several non-essential regulations that otherwise would have been circulated throughout the Agency for comment.

b. DD/P Action

In the Clandestine Services considerable progress has been made during the past few months in clearing out a large backlog of regulations, some of which had been out for coordination for periods in excess of six months. As of 1 November, there were only thirty-two regulations in the process of coordination which had been in the Clandestine Services for six weeks or longer. More encouraging, however, is the fact that by the end of December it is expected that there will be no regulations in the Clandestine Services with a date earlier than 1 October of this year. This will represent a real accomplishment in breaking the log jam that existed for so long. An additional measure begun in the Clandestine Services to speed up coordination of regulations is the initiation of a new system of limited coordination. This has proved very effective and during the past month or two there have been numerous cases where coordination was effected within a matter of a week or ten days. The Clandestine Services has also adopted a more rigid policy of adherence to the six-week period normally established by the Regulations Control Staff for completion of coordination. It must, of course, be recognized that some regulations have more of an impact on the Clandestine Services and its field installations and thus require more extensive coordination than in other Agency components.

c. DD/I Action

No corrective action is required in the DD/I complex. The review of regulations is effected expeditiously and the amount of time spent on coordination has never been a problem.

4. Concurrent with our efforts on the coordination problem we are also conducting a review of existing regulations with the hope that the number of regulations can be reduced. This will take several months and positive results necessarily will be gradual.

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L. E. WHITE
Deputy Director
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